

# 2016 QUARTERLY REPORT



## First Quarter

JANUARY 1 - MARCH 31

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# COUNCIL STANDING COMMITTEES

## Executive Committee

**Members:** Councillor Roodenburg (Co-Chair), Councillor Coleman (Co-Chair), Mayor Simpson and the City Manager.

In the first quarter, the Executive Committee took strategic leadership on panhandling issues and reviewed grants and business plans in progress.

## Policy and Bylaw Committee

**Members:** Councillor Paull (Chair), Councillor Brisco, Mayor Simpson, Deputy City Manager/Director of Corporate and Financial Services, and the Deputy and Corporate Administrator

The Policy and Bylaw Committee worked on reviewing the purchasing policy and ways that sustainability outcomes could be incorporated. The Committee is currently researched the possibility of the City becoming a Living Wage Employer. The Committee began initial discussions about items such as signage, shipping containers, secondary suites, chickens and bees that will be explored further as the City begins the process of updating its Official Community Plan.

## Finance and Audit Committee

**Members:** Mayor Simpson (Chair), Councillor Elliott, Councillor Thapar, City Manager, and the Deputy City Manager/Director of Corporate and Financial Services

The Finance and Audit Committee finished reviewing the Operating and Capital Budgets for 2016 and made recommendations to Council that were incorporated into the Five Year Financial Bylaw and the Tax Rate Bylaw. The Committee also reviewed the current Business Licence fees and has requested Staff to bring back options around creating different categories for Business Licences. The Committee has already begun work on Budget 2017 looking at various capital planning initiatives such as parks and playgrounds.

# FINANCE

The Finance Department manages municipal funds and investments, produces annual financial statements, leads the process of preparing the financial plan and performs all financial services within the City. The department is responsible for accounts payable, accounts receivable, maintaining records of tickets and fines, utility billing and tax collection, and for securing all goods and services required by the City.

The Finance Department plans and provides timely and accurate financial information to facilitate the decision-making needs of Council, senior management, and external stakeholders.

The first quarter is a busy time for the Finance Department as they complete year end and finalize the budgets for the upcoming year. Billings were sent out for Business Licensees in January and Utilities in February. The Operating Budget and Capital Budget for 2016 were completed and the next step will be the Five Year Financial Plan and Tax Rate Bylaws to be passed in April 2016. In March, the auditors reviewed the City's 2015 Financial Statements which will be released in April 2016.

Chart 2. Operating Expenditures | Jan 1 - Mar 31

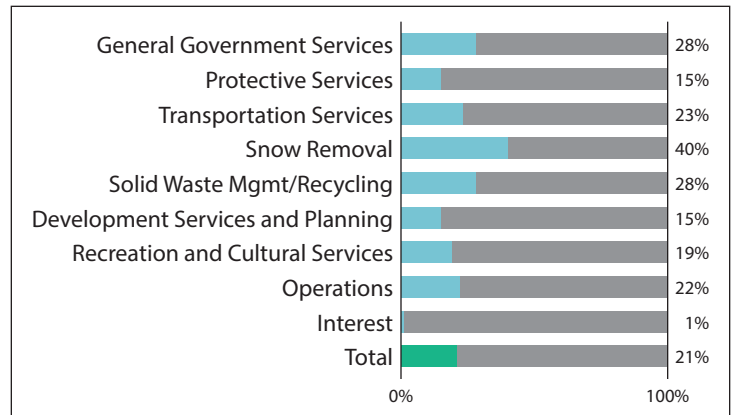
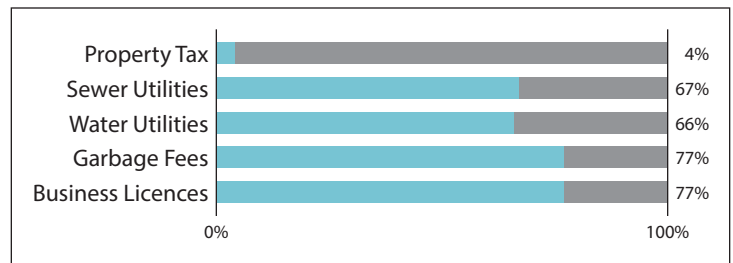


Chart 1. Major Revenues | Jan 1 - Mar 31



# COMMUNICATIONS

Communications monitors, and posts on the City's social media pages and website. This position also creates and designs documents and advertising for the various City departments.

## City Website Analytics

Users as of March 31 - 14,864  
www.quesnel.ca

## City Facebook Page Analytics

Likes as of March 31 - 1,468

## City Twitter Analytics

Followers as of March 31 - 355

## Quesnel Cariboo Observer Ads

Circulation: 2,200  
20 paid ad runs

# PUBLIC WORKS

Public Works is the City's largest department and is divided into the following sections: Water and Sewer (utilities); Mechanical Maintenance; Garbage; Recycling, and Landfill (solid waste); Park Maintenance; Road and Street Maintenance; and Transportation Operations (airport and transit services).

During the first quarter, the crews cleared the remaining snow from the roads and sidewalks. In early February, crews started cleaning up after the short winter including sweeping sidewalks and streets. Crews patched roads and inspected parks for any maintenance.

# CAPITAL WORKS

The 2016 Capital Works projects are continuously being planned and scheduled by City staff. Projects included in this year's program:

## Utility Upgrades (water, sewer and drainage)

- Jones/Wilson Street storm water outfall will be connected to the Quesnel River main storm water outfall. This project will continue into quarter two.
- Baker Drive and English Avenue storm water replacement
- West Quesnel Land Stability storm water camera work

## Roadworks

- Moffat Avenue from Johnston Circle to Gardner St repaving
- Britton Avenue from Coach Road to Enemark Road repaving
- Johnston Bridge Loop from Front Street Loop to new asphalt (2015) immediately east of train bridge repaving
- Johnston Avenue and Sargent Street retaining wall
- Roadwork and sidewalks related to the WQLS Project Phase II (See details below)

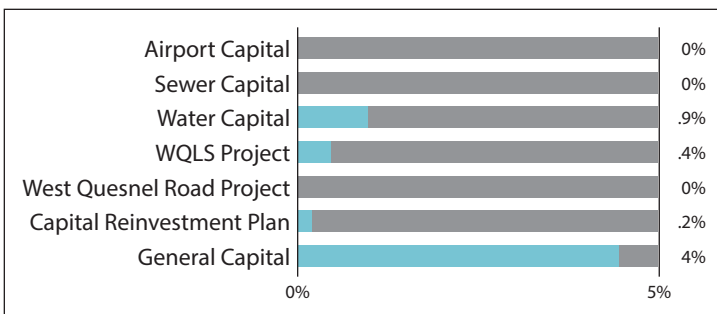
## Misc

- Two traffic calming devices (locations to be determined)
- 86 LED street light replacements in various high pedestrian locations in the City (mostly in West Quesnel)
- City Hall accessibility improvements to the west entrance from Kinchant Street
- Downtown washroom
- Protected left turn from Lewis Drive onto Anderson Drive
- Public blue garbage bins will be replaced with decorative garbage bins

## Parks

- Plan and install a new West Fraser Timber Park Playground
- Rebuild back stop at the West Fraser Timber Park Babe Ruth Diamond
- Purchase and install bear proof garbage and recycling containers at the West Fraser Timber Park

Chart 3. Capital Expenditures | Jan 1 - Mar 31



# WEST QUESNEL LAND STABILITY PHASE II PROJECT

The City of Quesnel has secured \$7,275,155 in funding for this project through the New Building Canada – Small Communities Fund. The City has also budgeted \$1,200,000 for additional road works, sidewalks, and curbing to allow for complete rebuilding of streets and sidewalks impacted by this storm water project.

Phase II includes four additional pump wells and four additional horizontal drain locations, the main focus of this project is surface water control in the form of storm water upgrades.

New or upgraded storm water systems will be installed on:

- Anderson Dr between Baker Creek Bridge and Abbott Dr
- Abbott Dr from Anderson Dr to Flamingo St
- Flamingo St from Abbott Dr to Lark Ave
- Broughton Ave from Bouchie St to Boyd St
- Healy St from Lewis Dr to Well Rd

The above noted streets will also be rebuilt including new asphalt, curbs and existing sidewalks replaced.

Coupled with the storm water upgrades is a new storm water treatment and infiltration area being constructed near the Elks Lodge on Anderson Dr. This three acre site will serve as a staging area for the project and will be re-shaped with all excess materials from this project. The end results will be a large landscaped swale area through the site to allow for infiltration during low flow events with an overland route to Baker Creek to accommodate high flow events. Provisions will be made for permanent pedestrian access in this area and maintenance access to the stormceptor treatment unit at the west end of the site.

An existing storm water infiltration area at the end of Healy St. will be further utilized as all storm water from Lewis Dr. above Healy St. will be diverted into this area.

It is important to note that both infiltration areas are outside of the slide area.

# DEVELOPMENT SERVICES

Development application processing, building inspection, business licensing, bylaw enforcement, and long range planning are basic services provided by Development Services.

The following is a list of projects completed by the Development Services Department in the first quarter of 2016:

## Active Transportation

An Active Transportation Plan, initiated at the end of 2015, was completed in the first quarter. The purpose of the plan is to increase transportation choices within the city and provide an accessible, sustainable, and efficient transportation system in Quesnel for all modes and users. The Active Transportation Plan provides a list of infrastructure projects, actions and policies for walking and cycling over the next 20 years and beyond. The Plan also provides a detailed implementation -plan with priorities for walking, cycling improvements.

Three projects were identified to improve active transportation in the City and an application to install cycling paths on Johnston Bridge was submitted to the Bike BC grant program.

## Housing Incentives Program

New multi-family housing units was identified as a need in the community in the City's housing needs assessment and strategic plan. The specific need identified was for a broader spectrum of housing choices for seniors, persons with disabilities, and singles in the community.

Programs to incent the development of more multi-family units were announced in 2016 by the federal and provincial governments. This quarter work towards identifying an incentive program that will provide municipal incentives to assist proponents in attracting investment into multi-family developments is being proposed.

## Building – the new Provincial Building Act

This new legislation, adopted in March, is intended to establish more consistent building requirements throughout BC, with the goal of streamlining construction procedures. Staff are awaiting the supporting "regulations" which accompany the Act to be released, prior to evaluating the potential implications of the new Act on City regulations. At this time we are unclear of the full scope of this legislation; however, staff expects mandatory revisions to our current Building Bylaw will be required in the coming months. Application processing will continue to proceed as usual until the regulations and guidance materials are released.

## Development Applications

**Table 1. Development Applications | Jan 1 - Mar 31**

	2016	2015
Rezoning	\$2,050	\$1,200
Subdivision	665	300
Permits (DP, DVP, BOV, other)	1,050	1,450
<b>Total</b>	<b>\$3,765</b>	<b>\$2,950</b>

A zoning amendment application for the development of a new bowling alley and retail space on Racing Road was received for consideration. The public process to review this proposal is anticipated to take place in June of 2017.

**Table 2. Building Permits | Jan 1 - Mar 31**

	2016	2015
Building Permit Fees	\$17,000	\$1,702
Building Permits Issued	7	18

Typically the first quarter is slow for new building applications. This year was strong with 2 new home starts as well a 1 new commercial building start (new veterinary clinic Larch Avenue).

**Table 3. Building Construction Values | Jan 1 - Mar 31**

	2016	2015
Residential	\$885,668	\$159,780
Commercial	904,695	540,000
Other	1,100,000	0
<b>Total</b>	<b>\$2,390,383</b>	<b>\$699,780</b>

Quarter one also included a larger than normal amount of demolition permits – 7 in total (Canfor Planer and Sawmill, houses on Anderson Dr, fire on Juniper)

The 7 demolition permit values are included above. Estimated value of buildings demolished: \$531,300.00 (included in total).

**Table 4. Bylaw Complaints and Occurrences | Jan 1 - Mar 31**

	2016	2015
Dogs	64	42
Noise	20	9
Nuisance	11	9
Sign	7	7
Municipal Tickets Issued	5	3
Parking complaints	15	10
Parking tickets issued	19	71
<b>TOTAL</b>	<b>141</b>	<b>151</b>

The statistics above are meant to reflect the complaints received and do not include regular inspection/patrol activities.

**Table 5. Business Licences Issued | Jan 1 - Mar 31**

	2016	2015
New Licences Issued	35	16
Total Current Licences ( <i>paid</i> )	756	755

# ECONOMIC DEVELOPMENT

Economic Development focuses on activities that support Business Retention and Expansion, Resident, Visitor, and Business Attraction, Workforce Development and Attraction, and occasional sector specific projects.

## Business Retention and Expansion

Quesnel's Business Walks program is aimed at understanding business needs, challenges, and recent successes, and working to find solutions for the betterment of the business community. The program also provides information that can be shared with prospective investors about the current business climate. In the first quarter, results of the 2015 Business Walks program were shared with various business support organizations to be used as context for future strategic planning.

## Resident, Visitor, and Business Attraction

The Repositioning the Community Identity project kicked off in the first quarter of 2016 with the hiring of Stormy Lake Consulting and Will Creative. These consultants are experienced in branding, communications strategy development, and marketing, and will help us to develop our brand, visual identity, and messaging, to better attract residents, visitors and business to the community.

First quarter marketing efforts include:

- Print advertisements in Northern Routes (in-flight magazine for Hawkair and Central Mountain Air), the Cariboo Chilcotin Coast Tourism Association Regional Guide, and the Quesnel Travel Guide.
- Coordination of a radio promotion involving several local partners to air this spring on two radio stations in the Fraser Valley.
- Trade show booth promoting Quesnel at the Vancouver Outdoor Adventure Show, in partnership with the Visitor Centre.

A draft business plan for use of the Municipal Regional District Tax (MRDT) has been prepared, to be reviewed by stakeholders for input in the second quarter. This project is intended to raise funds in order to attract more "heads in beds" in Quesnel, benefiting the tourism sector, at no cost to residents. The MRDT has been implemented in more than 50 other communities in British Columbia.

An Event Guide was developed, printed, and shared with conference venues, caterers, and event planners, to encourage more organizations to host regional and provincial conferences and events in Quesnel. This guide will be available online in the second quarter.

## Workforce Development

Healthcare Recruitment is the focus of workforce development. Funding from the Cariboo Chilcotin Regional Hospital District allows for a part-time Healthcare Recruitment Coordinator to lead these efforts on behalf of the City of Quesnel. Working with strong, ongoing community partnerships, this quarter included welcoming two medical students for short term stays, connecting with potential locums, matching a physician to a short term lease, greeting two new physicians to the community, working to connect a physician's family with the local French Immersion program, and assisting with family settlement for multiple recent arrivals to Quesnel's medical community. Quesnel currently has physicians accepting new patients.

## Other Projects

The Agriculture Centre Feasibility Study continued in the first quarter, with community meetings in Kersley, Quesnel, and Bouchie Lake, attracting input from over 80 stakeholders. The final report is expected in the second quarter.

# COMMUNITY SERVICES

The Community Services Department includes the management and delivery of a wide range of community based services including the North Cariboo Recreation and Parks Service, Quesnel Regional Airport, Quesnel Transit, and the Quesnel and District Museum and Archives. The Department also provides civic building maintenance for numerous city owned facilities and administers license of occupation agreements with numerous local non-profit organizations who use or operate City-owned properties. The North Cariboo Recreation and Parks Service is a regional recreation service provided in partnership with the Cariboo Regional District and managed by the City that includes the Arts and Recreation Centre, Twin Arenas, Alex Fraser Park, the Soccer Complex and various parks and community halls in the region.

The following is an overview of significant programs, projects, and initiatives of the Department in the first quarter of 2016:

## Airport

The City has submitted a grant application to the BC Air Access Program to upgrade the airport gates in order to improve perimeter security and to implement an improved landing approach system that will make it easier for aircraft to land in low cloud conditions. The landing approach system has the potential to significantly reduce the number of cancelled or delayed flights due to weather conditions at the airport.

**Table 7. Passenger Airlines | Jan 1 - Mar 31**

	2016	2015
Total Passengers	4,015	3,580
Scheduled Flights	217	242
Actual Flights	196	207

**Table 6. Aircraft Movement | Jan 1 - Mar 31**

	2016	2015
Aircraft Movement	950	939

## Transit

The transit service has a new operator, Whistler Connections, effective April 1. The previous operators, Five Five Transport, retired at the end of March after providing 12 years of service to Quesnel.

**Table 8. Transit Ridership | Jan 1 - Mar 31**

	2016	2015
Conventional Ridership	19,603	17,633
HandyDART Ridership	1,936	2,010
Total Ridership	21,539	19,674

## Museum and Heritage

The City hosted the first of two heritage stakeholder meetings in March which led to the establishment of a new Heritage Advisory Committee which will replace the previous Museum and Heritage Commission. One of the mandates of the new Committee will be to host an annual heritage forum.

In March the City was advised that our application to the Federal Building Communities through Arts and Heritage Legacy Fund grant for the Cornish Waterwheel Restoration Project was successful. The total project cost is estimated to be approximately \$80,000 with additional funding coming from the City, a BC Heritage grant, a Community Foundation grant, and a contribution from the Quesnel Friends of the Museum and the Integris Community Foundation. The restoration of this iconic heritage asset is expected to commence in the second quarter of the year.

During Heritage Week in February, the City awarded a Heritage Plaque to the Old Marsh House, now part of the River Rock Pub & Steak House.

## North Cariboo Recreation and Parks

Vic Van Isle Construction (VVI) was awarded the general contract in March to build the new West Fraser Centre. The total estimated project cost to construct the new spectator arena is \$20.6 million. VVI began site preparation and secured the construction site in late March resulting in the closure of the traffic circle in front of the Twin Arenas. Construction is expected to continue until the summer of 2017.

## Winter Carnival

The first weekend in February saw the 1,400 community resident's participate in the 7th annual winter carnival at the West Fraser Timber Park. Activities included broom ball, cross country skiing, snow shoeing, sledding, indoor crafts, cooking bannock and s'mores over open fires, finding avalanche beacons, nature centre displays, crazy toque contests and face painting. Success was largely a result of the various community organizations who volunteered their time and expertise along with massive corporate sponsorship.

## Family Day

The Province of British Columbia provide grants for free public skating and swimming for the second year in a row for Family day resulting in 234 participants at the Arts and Recreation Centre and over 100 at the arena joining in the fun.



## Arts and Recreation Centre

**Table 9. Facility Bookings | Jan 1 - Mar 31**

	2016	2015
Number of Facility Bookings	447	340
Facility Hours booked	1559	1640

**Table 10. Admissions | Jan 1 - Mar 31**

	2016	2015
Single Admissions	8,671	11,483
Membership Admissions	22,639	23,448

### Seniart

This community based art program for seniors was offered each Friday from throughout the months of January to March. It is funded by the Government of Canada through the New Horizons Program and a grant from Northern Health. The program is offered to seniors at no cost and is coordinated by the Quesnel and District Arts Coordinator and led by a variety of community artists. Funding for future programs is now being researched.

### After School Sport and Art Initiative

Quesnel and District Leisure Services and School District 28 have partnered to provide after school sport and art opportunities for students who face financial, social or geographical barriers to participating in programs. The program is sponsored by the Province of British Columbia through DASH BC.

The Sport leaders provides fundamental movement and sport skills to children and the art leaders provides the arts activities which can include performing arts, creative writing, visual arts or fine arts. The program is offered twice a week immediately after school for six weeks to grades four and five and some grade six students at each school.

In January and February programs were offered to Baker and Riverview students and in February and March programs were offered to Red Bluff and Voyager students.

## Twin Arenas

**Table 11. Facility Bookings | Jan 1 - Mar 31**

	2016	2015
Number of Facility Bookings	828	827
Facility Hours booked	2,215	2,330

**Table 12. Admissions | Jan 1 - Mar 31**

	2016	2015
Single Admissions*	2,515	1,677

\*Includes public skating and drop-in hockey

## VISITORS' CENTRE

The Visitors' Centre is managed by the Quesnel Chamber of Commerce under contract with City of Quesnel.

**Table 13. Number of Visitors | Jan 1 - Mar 31**

	2016	2015
Number of Visitors	844	706

**Table 14. Visitors Origin | Jan 1 - Mar 31**

	2016	2015
Quesnel and Area	424	511
British Columbia	120	161
Canada	7	11
USA	4	5
Europe	6	4
Asia/Australia	2	9
Other	0	5

## RCMP SERVICES

The statistical information summary below is based on reported incidences of offence and are subject to change as investigations develop.

**Table 15. Crime Type Statistics | Jan 1 - Mar 31**

	2016
Break and Enter - Residence	6
Break and Enter - Commercial	5
Theft FROM Vehicle	43
Theft OF Vehicle	22
Fatal Collisions	1
Injury Collisions	20
Collisions	92
Alcohol/Drug Related Collisions	8
Impaired Drivers	39
Drug Offences	59
Robbery	2
Domestic Violence Offences	44
All Assaults	66
Crimes Against Persons	134
Shoplifting	47
All Property Offences	310

**Table 16. Calls for Service | Jan 1 - Mar 31**

	2016
Number of Foot Bridge/River Walk Calls	30
Number of Panhandling Calls	13

**Table 17. RCMP Visits | Jan 1 - Mar 31**

	2016
Number of Street Checks	67
Number of School Visits	85

## FIRE & RESCUE SERVICES

The first quarter saw the Quesnel Fire Department respond to 103 calls compared with 90 calls for the same period in 2015. 72 calls were within the City boundaries and 31 calls were within the Cariboo Regional District.

**Table 18. Property Values | Jan 1 - Mar 31**

	2016	2015
Property at Risk	\$200,159,500	\$7,228,700
Loss of Property Due to Fire	\$10,024,800	\$46,300
Property Saved from Damage	\$190,134,700	\$7,182,400

**Table 19. Fire Inspections | Jan 1 - Mar 31**

	2016	2015
January	26	49
February	75	72
March	92	82



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COMMUNITY HEALTH AND SAFETY	
Strategic Action	Progress
Housing Initiatives	
Update the housing needs assessment numbers.	These statistics have been updated and are being reviewed by community stakeholders. They will be brought to Council in the 2nd quarter of 2016.
Develop a comprehensive housing strategy to encourage investment across the housing spectrum, with a key focus on housing gaps identified in the needs assessment.	Housing initiatives are a high priority for the City, with many actions developing. The Provincial and Federal Governments are also making this a priority.
Develop and update bylaws to support our housing strategy (business licensing updates, building maintenance bylaw, and a secondary suites bylaw).	Staff have reviewed options with Council, these will be coming forward with recommendations for bylaw development.
Consider Development Cost Charges exemptions/226 Tax Exemptions to help encourage developers to invest in Quesnel.	A stakeholder meeting was held in February, a policy summary paper was shared in the community, based on that feedback bylaws are being prepared to be adopted in the 2 <sup>nd</sup> quarter.
Consider City land for allocation to housing initiatives to help encourage housing investment.	Staff is developing guidelines for Council to assist with land dispositions for housing, ensuring that Council's goals are achieved and new investment is stimulated.
West Quesnel Land Stability Project	
Minimize the environmental impact of the extra storm water drainage due to the enhanced collection system.	Land has been accumulated off Anderson Drive which will be the site of the storm water outflow. This will include oil/water separator and an infiltration area built into a new green space.
Complete the large infrastructure Phase II project, and the associated paving required.	The major contracts have been awarded, the construction will start in May.
Work with the WQLS Committee to engage residents in next steps for reducing their impacts on ground water.	Only preliminary discussion have been held to date with the WQLS Committee.
Work with BC Transit and stakeholders, as they conduct a service review of transit operations.	BC Transit appear before Council in April outlining their plans to conduct the service review.
Work with the Ministry of Transportation and Infrastructure to focus on safety and throughput	MOTI is the lead agency on this project. Staff have participated in several meetings reviewing the results

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improvements along the highway corridor for motor vehicles and cycling traffic.	of the recent traffic study. MOTI is still in the problem definition stage of this project.
Continue to work towards improving accessibility outcomes for all residents by continuing the capital program and develop an accessible downtown washroom facility.	Staff has successfully applied for a grant from Northern Development Initiative Trust to conduct an accessibility audit of Downtown Quesnel. Staff continues to work on the plan for an accessible downtown washroom.

## FINANCIAL STABILITY OF THE CORPORATION

Strategic Action	Progress
Continue cost cutting initiatives to free up funding for capital infrastructure replacement. The Financial Sustainability and Audit Committee will bring a continued emphasis on increasing efficiencies and cost effectiveness of operations.	The FSAC committee has not started on the 2017 budget yet.

## ECONOMIC STABILITY AND DIVERSIFICATION

Strategic Action	Progress
Reposition the community image through a marketing and re-branding initiative.	The consulting firm leading this initiative has been selected. The first community meeting will be held on May 9 <sup>th</sup> .
Focus on local purchasing initiatives to enhance the local economy, including the use of job fairs for large projects and development of a local procurement policy.	The lead contractors for the Arena project and the WQLS project participated in a local job fair resulting in some local hires and opportunities for local firms.
Address the equity issues related to the taxation model used by the City of Quesnel. Of particular concern is the tax disincentive which has developed in the heavy and light industrial tax class.	The Industrial tax class levy has been held at the 2015 dollar level for 2016-2018. This will result in gradual shifting of taxes to the residential and business classes.
Engage the hospitality providers with the goal of the municipality administering a Municipal Regional District Tax (Hotel Tax) for Quesnel.	This process is underway. Council has decided that it is in favour of a locally administered hotel tax rather than a regionally managed tax. Starting in June, input will be sought from the local hotel operators.
Investigate a living wage policy for the City of	This is underway, contractors who work for the City

# 2016 Strategic Plan – First Quarter

Quesnel.	have been contacted to try to determine the impact a living wage policy would have on their operations.
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<b>ENVIRONMENTAL STEWARDSHIP</b>	
<b>Strategic Action</b>	<b>Progress</b>
Review landfill and recycling practices to work towards zero waste.	A project team is engaged on this. Recycling education is being delivered by Baker Creek Enhancement Society for the City. Recently the City worked with the CRD offering discounted composters to the community.
Continue to engage the Province on the development of a Community Forest for Quesnel.	The City is waiting for the results of the Timber Supply Allocation from the Province.
Conduct an analysis on the City mobile fleet with the goals being to reduce the carbon footprint, improving the life cycle costs of equipment ownership and a review of how the equipment is funded.	Not started yet.
Utilize sensitive areas inventory information in our land use planning (upcoming Official Community Plan refresh).	The City has issued the RFP to conduct a major review of the OCP.

<b>GOVERNANCE</b>	
<b>Strategic Action</b>	<b>Progress</b>
Engage local First Nations at a more meaningful level, this effort could include community to community forums, creation of a joint First Nations Relations Committee, seeking out of recognition opportunities and the development of communications protocols.	This is ongoing, the local First Nations bands have been contacted with the goal of engagement in a joint committee with the City.
Complete the refresh of the City committee structure.	This has been completed.
Improve community awareness and engagement	At the direction of the Policy and Bylaw Committee, the Bylaw of the Month has been started. Our

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through more strategic communications, including Bylaw of the Month, a new quarterly reporting structure and development of a new website.	quarterly reporting for 2016 has had a major revision.
Continue to work the North Cariboo Directors of the CRD to improve equitable service delivery.	Significant progress has been made. The CRD has agreed to help fund the Visitor Info Centre on an ongoing basis, and is participating and providing some funding to the Community Branding process.
Engage the community, specifically meeting with Neighbourhood Associations, Business Associations and other stakeholders to further update the City's Official Community Plan.	The current plan is to start Neighbourhood Association engagement in the second quarter of 2016, starting in South Hills.

## INFRASTRUCTURE RE-INVESTMENT

Strategic Action	Progress
Replace the existing public works yards. In 2016, develop plans and communicate to the community before moving to a referendum.	The Alternative Approval Process for the replacement of the Public Works Facility was not approved by the public. Staff is continuing work on this file to be ready for a referendum on a revised project.
Implement the Parks, Green Spaces and Outdoor Recreation Master Plan. This will include implementation of the Active Transportation Plan, further work on rationalizing ball parks in the community, a review of the parks amenities and playgrounds offered at City parks and a review of City land holdings.	Staff is implementing the Parks Master Plan. The key project resulting from the Active Transportation Plan has been submitted to the Province for funding. Also continuing to work to improve Barlow Creek ball parks, working with the CRD, as part of rationalizing the number of ball parks.
Implement a Wide Area Augmentation System (WAAS) for the Quesnel Regional Airport to increase the number of scheduled flights landing at the airport and to provide greater reliability for air ambulance transports.	The City has applied for a BC Air Access Grant for the project.